



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Advisory No. 012, s. 2025
January 24, 2025

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

**COMPENSATORY TIME OFF FOR BATCH 1 PARTICIPANTS OF THE DIVISION
ROLLOUT ON THE DEVELOPMENT AND QUALITY ASSURANCE OF
PROFESSIONAL DEVELOPMENT PROGRAMS FOR TEACHERS AND SCHOOL
LEADERS**

Relative to the Division Memorandum No. 600 & 602 s. 2024, and No. 043, s.2025 re **Division Rollout on the Development and Quality Assurance of Professional Development Programs for Teachers and School Leaders**, all Batch 1 participants and members of the Program Management Team and TWG shall be granted 1- day Compensatory Time Off for their attendance in the training on January 29, 2025, which happens to be a non-working holiday.

For more details please coordinate with Mrs. Evelyn C. De Sagun, at the SGOD Office of this Schools Division.

ECS / Compensatory Time Off for Batch 1 Participants of the Division
Rollout on the Development and Quality Assurance of Professional
Development Programs for Teachers and School Leaders /
R2-140326 / January 24, 2025.



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Republic of the Philippines
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REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

20 January 2025


DIVISION MEMORANDUM

No. 043 s. 2025

ADDENDUM TO THE DIVISION MEMORANDA NOS. 600 AND 602, S. 2024

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/ Coordinators
Elementary and Secondary Schools Heads
SDO Unit/Section Heads
All Others Concerned

1. Relative to Division Memorandum No. 600, s. 2024, titled **Division Rollout on the Development and Quality Assurance of Professional Development Programs for Teachers and School Heads** and Division Memorandum No. 602, s. 2024, titled **Postponement of the Division Rollout on the Development and Quality Assurance of Professional Development Programs for Teachers and School Heads**, please be informed that its venue will be in Rosario Resort and Hotel, Brgy. Quilib, Rosario, Batangas, on the dates indicated in DM. 602, s. 2024
2. Attached are the members of the Program Management Team and Technical Working Group.
3. All other provisions of the previous Memoranda are still in effect.
4. Immediate dissemination and strict compliance with this Memorandum are highly expected.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

ECS/Addendum to the Division Memoranda Nos. 600 & 602, s. 2024/R2-140179/ 1/20/2025



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**Division Rollout on the Development and Quality Assurance of
Professional Development Programs for Teachers and School Heads**

Batch 1 – January 27-31,2025

Batch 2 – February 3-7,2025

Rosario Resort and Hotel, Brgy Quilib, Rosario, Batangas

PROGRAM MANAGEMENT TEAM/TECHNICAL WORKING GROUP

Committee	In-Charge	Terms of Reference
Executive Committee	Marites A. Ibañez, CESO V Schools Division Superintendent Gregorio T. Mueco, CESO VI Asst. Schools Division Superintendent Rhina O. Ilagan OIC Asst. Schools Division Superintendent	Oversee the entire implementation of the activity (pre, during & post)
Members	David M. Nuay Chief EPS – CID Mario B. Maramot OIC Chief EPS – SGOD	Assist in overseeing the implementation of the activity
Proponent/ Training Manager	Evelyn C. De Sagun SEPS - HRDS	Spearheads the pre, during & post implementation of the activity
Learning Facilitators/ Coaches/ Evaluators	Movita O. Cruzat Eleazar C. Magsino Nenita A. Adame Mary Jane M Gonzales Erickson T. Gutierrez Nancy D. Lubis Macaria Carina C. Carandang Evelyn C. De Sagun	<ul style="list-style-type: none">• Share their expertise in delivering the assigned topics• Assists participants in the PDP designing & quality assurance• Provide suggestions and recommendations



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

		during the critiquing of participants' output
Logistics, Registration & Certificates	Leoncia B. Maramot EPS II – HRDS Batch 1 & 2 Rosemarie J. Gonzales Batch 1 Maybe M. Bueno Batch 2	<ul style="list-style-type: none">• Coordinate for the venue• Ensure all needed facilities in the venue are in place• Prepare and sort out the certificates of recognition, participation and appearance• Prepare the attendance sheets• Check the availability of the food
QAME	Cora V. Samson SEPS- SMNE – Batch 1 Jessa S. Guerra EPS II – SMNE – Batch 2	<ul style="list-style-type: none">• Monitors and evaluates the activity
Class Managers/Process Observers	Grace L. Mendoza – Class 1 Jennifer H. Cabello – Class 2 (For Batch 2 only)	<ul style="list-style-type: none">• Acts as Class Adviser• Accomplish the Process Observation Sheets
ICT	Ernani A. Catapat, DITO - Batch 1 John Lhester Gabo Batch 2	<ul style="list-style-type: none">• Ensures the functionality of the sound system including microphones• Prepares the SD of the Program• Collects the Slide Decks of the resource persons



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

		to be used for presentation
Documentation	Elizalde L. Piol DPIO (Batch 2)	<ul style="list-style-type: none">• Prepares the activity's narrative and photo documentation
Welfare Officers	Dra. Khareen M. Cadano Christian H. Harina (For Batch 1) (For Batch 2 only) Feb.3-4, 2025 <ul style="list-style-type: none">• Dalisay Mary Grace• May Belle B. Sangalang Feb. 4-5,2025 <ul style="list-style-type: none">• Diane Flores• Kaycee Ilagan Feb. 5-6, 2025 <ul style="list-style-type: none">• Evangeline Catilo• Eula Mariese Umali Feb. 6-7,2025 <ul style="list-style-type: none">• Diana Kristine Guteza• Maricar Pagkaliwagan	<ul style="list-style-type: none">• Looks after the health conditions of the participants



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

16 December 2024

DIVISION MEMORANDUM

No. 602 s. 2024

**POSTPONEMENT OF THE DIVISION ROLLOUT ON THE DEVELOPMENT AND
QUALITY ASSURANCE OF PROFESSIONAL DEVELOPMENT PROGRAMS
FOR TEACHERS AND SCHOOL HEADS**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/ Coordinators
Elementary and Secondary Schools Heads
SDO Unit/Section Heads
All Others Concerned

1. Relative to Division Memorandum No. 600, s. 2024, titled Division Rollout on the Development and Quality Assurance of Professional Development Programs for Teachers and School Heads, please be informed that its conduct on the scheduled dates will be postponed due to exigency to the service and conflicts in the schedule of participants. It will be conducted on the dates indicated below.

Batch	Date
Batch 1	
Phase 1 (PDP Development)	January 27-29, 2025
Phase 2 (Quality Assurance)	January 30-31, 2025
Batch 2	
Phase 1 (PDP Development)	February 3-5, 2025
Phase 2 (Quality Assurance)	February 6-7, 2025

2. All other provisions of the previous Memorandum are still in effect.
3. Immediate dissemination and strict compliance with this Memorandum are highly expected.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

ECS/Division Rollout on the Development and Quality Assurance of Professional Development Programs for Teachers and School Leaders/R2-139358/ 12/16/2024



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Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

12 December 2024

DIVISION MEMORANDUM

No. 600 s. 2024

**DIVISION ROLLOUT ON THE DEVELOPMENT AND QUALITY ASSURANCE OF
PROFESSIONAL DEVELOPMENT PROGRAMS FOR TEACHERS AND
SCHOOL HEADS**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/ Coordinators
Elementary and Secondary Schools Heads
SDO Unit/Section Heads
All Others Concerned

1. DepEd Memorandum No. 44, s. 2023 titled *Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of NEAP Core Programs* emphasizes that only priority professional development programs that satisfactorily comply with the quality assurance standards and procedures shall be implemented, monitored, and evaluated as officially part of the DepEd professional development program. Furthermore, DM-OUHROD-2024-0427 titled Guidelines on the Utilization of FY 2024 Human Resource Development (HRD) Fund explicitly states that only quality assured professional development programs shall be funded by the HRD Fund; thus, this Schools Division will capacitate its program developers and designers on the Development and Quality Assurance of Professional Development Programs for Teachers and School Heads on the following dates.

Batch	Date	Venue
Batch 1		Venue will be announced in the next issuance.
Phase 1 (PDP Development)	December 17-19,2024	
Phase 2 (Quality Assurance)	December 20-21,2024	
Batch 2		
Phase 1 (PDP Development)	December 18-	





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SCHOOLS DIVISION OF BATANGAS

	20,2024	
Phase 2 (Quality Assurance)	December 26-27, 2024	

2. This training aims for the participants to:
 - develop training designs for professional development programs
 - quality assure the developed professional development program designs
3. The participants in this activity are the Division Chiefs, Education Program Supervisors, ALS EPS and LRMDs, and SGOD Personnel for Batch 1, the Public Schools District Supervisors, and Learning and Development Coordinators for Batch 2. (See attached list)
4. This Memorandum shall serve as the **Travel Authority** of the participants, program management team members/TWG, and Resource Speakers. Expenses incurred during this activity will be charged against 2023 HRTD Continuing/2024 HRTD Fund. Travel expenses shall be charged against Local/School and/or SDO MOOE subject to the usual accounting and COA rules and regulations.
5. The first meal to be served on Day 1 is breakfast and the last meal is afternoon snacks on the last day.
6. Immediate dissemination and strict compliance with this Memorandum are highly expected.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent 

ECS/Division Rollout on the Development and Quality Assurance of Professional Development Programs for Teachers and School Leaders/R2-139347/ 12/12/2024



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600

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

**DIVISION ROLLOUT ON THE DEVELOPMENT AND QUALITY ASSURANCE OF
PROFESSIONAL DEVELOPMENT PROGRAMS FOR TEACHERS AND
SCHOOL HEADS**

LIST OF PARTICIPANTS

BATCH 1 (42)

David M. Nuay – CID Chief	Atty. Karen M. Salimo	James Angelo T. Año
Dr. Mario B. Maramot– OIC- SGOD Chief	Lou C. Panaligan	Jessa S. Guerra
Dr. Marian L. Arias	Ernani A. Catapat	Leoncia B. Maramot
Dr. Maria Letecia Jose Basilan	Irene Grace Q. Gonzales	Noah P. Duque
Dr. Miguel B. Ularte	Layne D. Ortega	Frances M. Aguilar
Dr. Loreta V. Ilaog	Eduarda U. Alon	Rosemarie L. Gonzales
Dr. Elizabeth R. Tolentino	Cheryl M. Baril	Dr. Eleazar C. Magsino - RP/Evaluator
Dr. Mercy R. Villanueva	Dra. Khareen M. Cadano	Dr. Nenita A. Adame – RP/Evaluator
Emerson B. Dalangin	Dr. Rodrigo S. Castillo	Dr. Mary Jane M. Gonzales – RP/Evaluator
Mark Joshua Hagosojos	Cora V. Samson	Dr. Movita O. Cruzat – RP/Evaluator
Rosemarie A. Encarnacion	Anabel E. Magalona	Dr. Erickson T. Gutierrez RP/Evaluator
Brenda C. Gregorio	Aris U. Dimaano	Macaria Carina C. Carandang – RS/Evaluator
Jesusa D. Perez	Maybe M. Bueno	Dr. Nancy D. Lubis - RS/Evaluator
Jaysen R. Toraliza	Christian H. Harina	Evelyn C. Sagun -TM/RS



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SCHOOLS DIVISION OF BATANGAS

**DIVISION ROLLOUT ON THE DEVELOPMENT AND QUALITY ASSURANCE OF
PROFESSIONAL DEVELOPMENT PROGRAMS FOR TEACHERS AND
SCHOOL HEADS**

LIST OF PARTICIPANTS

BATCH 2

Public Schools District Supervisors

Agoncillo	ARIOLA, MARIA MELISSA M.
Alitagtag	HERNANDEZ, ANIANO I.
Balayan East District	VILLAMOR, EMITERIA B.
Balayan West District	DELA VEGA, PLACIDA G.
Balete District	LUBIS, NANCY D. *
Bauan East District	AGUILA, AURELIA A.
Bauan West District	HERNANDEZ, ANDREA M.
Calatagan	MAGSINO, ELEAZAR C. *
Calaca	MARASIGAN, ANNABEL R.
Cuenca District	ZENAIDA, GUTIERREZ G.
Ibaan District	ADAME, NENITA A. *
Laurel District	NAVARRO, BENILDA N.
Lemery	MORTELO, AVELINO B.
Lian	DE LOS REYES, PEDRO D.
Lobo District	DIMAILIG, BABY JANET U.
Mabini	CANTOS, LUISITO L.
Malvar District	DIRAIN, AGRIFINA A.
Mataasnakahoy District	LUBIS, NANCY D. * (to be replaced)
Nasugbu East	GAA, AVELINA O.
Nasugbu West	MENESES, GREGORIO D.
Padre Garcia	NAPEÑAS, BRAULIO B.
Rosario East District	JULITA ESPIRITU I.
Rosario West	DEL MUNDO, ORLIE G.
San Jose	LUBIS, JOEL B.
San Juan East District	ELLIENOR, PEÑA D.
San Juan West District	SARAH, SAGUIN S.
San Luis	LAKSAMANA, GINA M.
San Nicolas District	GUSANO, RIZA C.



Republic of the Philippines
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REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

San Pascual District	REYES, BERNARDA M.
Sta. Teresita	ILAGAN, ANTONIO M.
Taal District	HERNANDEZ, CONIE C.
Talisay District	MACARAIG, GINALYN U.
Taysan	GUTIERREZ, ERICKSON T. *
Tingloy District	PASIA, LUCKY MAY
Tuy	SEVILLA, RONALDO L.

Learning and Development Coordinators (69)

No.	NAME	SEX	SCHOOL	SUB_OFFICE
1	Marcelina M. Hernandez	Female	Coral na Munti Elementary School	Agoncillo
2	Maria Josefa E. Bolilan	Female	Coral na Munti National High School	Agoncillo
3	Loreta M. Asugui	Female	Pinagkurusang Elementary School	Alitagtag
4	Nalaine M. Quitain	Female	Alitagtag National High School	Alitagtag
5	Ernesto S. Piñano	Male	Sucol Elementary School	Balayan East
6	Philip Adrian A. Tenorio	Male	Balayan National HS	Balayan East
7	Rosalinda V. Sanchez	Female	Balayan West Central School	Balayan West
8	Analyn M. Baylosis	Female	San Piro National High School	Balayan West
9	Marilyn B. Peñaflor	Female	Balete National High School	Balete
10	Evangeline L Ocampo	Female	Balete Central School	Balete
11	Edna C. Ilagan	Female	Manghinao Elementary School	Bauan East
12	Niña D. Dimaculangan	Female	West Bauan Central School	Bauan West
13	Dulce Amor M. Abante	Female	Bauan Technical Integrated High School	Bauan West
14	Vivian C. Silva	Female	Putingbato Elementary School	Calaca



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

15	Elma V. Manalo	Female	Pedro A. Paterno MNHS	Calaca
16	Lorena H. Languitan	Female	Santiago Zobel Elementary School	Calatagan
17	Simeona Rechie C. Ojales	Female	Lucsuhin National High School	Calatagan
18	Edith G Soriano	Female	Ibabao Elementary School	Cuenca
19	Annabelle E. De Roxas	Female	Fermin La Rosa National High School	Cuenca
20	Lucila M. Caringal	Female	Sto. Niño ES	Ibaan
21	Jocelyn M. Manset	Female	Dr. Juan A. Pastor Integrated National High School	Ibaan
22	Tomasa A. Garcia	Female	Balakilong Integrated School	Laurel
23	Maria Celita B. De Leon	Female	Wenceslao Trinidad MNHS	Laurel
24	Louie L. Alvarez	Male	Lemery Pilot Elementary School	Lemery
25	Ellen P. Toldanes	Female	Lemery Senior High School	Lemery
26	Caroline L. Faminiano	Female	Luyahan Elementary School	Lian
27	Saniata G. Hernandez	Female	Matabungkay NHS	Lian
28	Hazel Y. Manalo	Female	Masaguitsit - Banalo National High School	Lobo
29	Angelica V. Marasigan	Female	Lagadlarin/Olo-Olo Elementary School	Lobo
30	Lisa M. Garcia	Female	Mabini National High School	Mabini
31	Gilma C. Porley	Female	Mabini Central School	Mabini
32	Marisa M. Garcia	Female	Miguel Aranda Memorial Elementary School	Malvar
33	Ma. Leonor M. Vertucio	Female	Malvar School of Arts and Trade	Malvar



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

34	Elenita D. Mayuga	Female	Santol - Manggahan ES	Mataasnakahoy
35	Marivic M. Dimaculangan	Female	Mataasnakahoy NHS	Mataasnakahoy
	Kamille L. Garcia	Female	Paaralang Elementarya ng Loob	Mataasnakahoy
36	Melanie M. Alegre	Female	Banilad National High School	Nasugbu East
37	Marissa C. Betchaida	Female	Nasugbu EastCentral School	Nasugbu East
38	Michael T. Villaluna	Male	Maugat Elementary School	Nasugbu West
39	Michael T. Villaluna	Male	Maugat Elementary School	Nasugbu West
40	Mary Jane M. Gonzales	Female	Padre Garcia Integrated National High School	Padre Garcia
41	Juliet J. Dimaculangan	Female	Payapa Elementary School	Padre Garcia
42	Mylene Zara Abaja	Female	San Carlos Elementary School	Rosario East
43	Nida A. Ilagan	Female	Alupay Integrated National High School	Rosario East
44	Imelda C. Tapero	Female	Rosario West Central School	Rosario West
45	Rowena R. Masilang	Female	Rosario Integrated National High School	Rosario West
46	Irene B. Nakpil	Female	Padre Imo Luna Memorial Elementary School	San Jose
47	Thelma A Pascua	Female	Taysan San Jose Integrated NHS	San Jose
48	Gemma C. Dimaculangan	Female	Paaralang Elementarya ng Tipas	San Juan East
49	Julyve D. Untalan	Female	Calubcob 1 NHS	San Juan East
50	Neorilyn G. Salapare	Female	Paaralang Elementarya ng Marcal	San Juan West



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

51	Leonilita Ferrer Badillo	Female	Sampiro Integrated Senior High School	San Juan West
52	Romana M. Hernandez	Female	San Luis Central School	San Luis
53	Marites C. Bonifacio	Female	Sta. Monica NHS	San Luis
54	Susana E. Casalme	Female	San Nicolas Central School	San Nicolas
55	Melani L. Higuít	Female	Maabud National High School	San Nicolas
56	Movita O. Cruzat *	Female	San Pascual Central School	San Pascual
	Mylene R. Obrador (replacement)	Female	Sto. Niño ES	San Pascual
57	Atena A. Rivera	Female	San Pascual NHS	San Pascual
58	Mylene B. Bathán	Female	Sta Teresita Central School	Sta Teresita
59	Lorna U. Dingalasan	Female	Sta. Teresita National High School	Sta Teresita
60	Loida P. Rosales	Female	Taal Central School	Taal
61	Ritchell G. Serrano	Female	Taal SHS	Taal
62	Edna Y. Ortila	Female	Quiling ES	Talisay
63	Lorena M. Polon	Female	Doña Maria Laurel Platon School of Agriculture	Talisay
64	Christian A. Africa, PhD	Male	Bilogo Integrated National High School	Taysan
65	Marilou B. Escala	Female	Mabayabas Elementary School	Taysan
66	Jean B. Evangelista	Female	Tingloy Central School	Tingloy
67	Ramona N. Garcia	Female	Papaya NHS	Tingloy
68	Edelene A. Camilon	Female	Gregorio Agoncillo Elementary School	Tuy
69	Maricel D. Mercado	Female	Jose Lopez Manzano National High School	Tuy